



200 Elizabeth Street, Charleston, West Virginia 25311-2119 (304) 348-7732 Fax: (304) 348-7735
Thomas E. Williams, Jr., Ed.D., Superintendent

Annual Parent Notice of Right to Request Teacher and Paraprofessional Qualifications

School: Richmond Elem. Date: 09.15.23

Dear Parent or Guardian:

Our school receives federal funds for Title I programs that are part of the Every Student Succeeds Act (ESSA) of 2016.

Under ESSA, you have the right to request information regarding the professional qualifications of your child's classroom teacher(s), and qualifications of instructional aides or paraprofessionals.

You have the right to know:

- a. Whether the teacher has met West Virginia's qualification and licensing criteria for the grade levels and subject matter being taught;
- b. Whether the state has waived its qualification and licensing criteria to permit the teacher to teach on an emergency or other provisional basis;
- c. Whether the teacher is teaching in the field of discipline of the certification of the teacher; and,
- d. Whether teachers' aides or similar paraprofessionals provide services to their children and, if they do, the qualifications of these instructional support personnel.

Please contact your school principal or the Kanawha County Schools Office of Human Resources at the phone number below if you would like to request any information pertaining to any of the above.

Kanawha County Board of Education 200 Elizabeth Street Charleston, West Virginia 25311
Phone 304-348-7712